

Emily Reinhart

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EDUCATION AND TRAINING

Jordan High School

University of Nebraska- Lincoln (expected: May 2027)

Bachelor of Journalism

Major: Advertising and Public Relations | Minor: Communications

SKILLS

Computer: Illustrator, InDesign, Typography, Layout, Web Design, and Microsoft Suite

Languages: fluent in English and planning to be a beginner in American Sign Language

WORK EXPERIENCE

Nanny, Multiple Families, Jordan, MN

May 2021-Current

- Provided assistance with homework assignments when needed.
- Developed positive relationships with each child by providing nurturing care.
- Engaged in after-school activities by assisting with sports practice and homework assignments.

Server/Buser, Ridges at Sand Creek, Jordan, MN

April 2019-Current

- Trained new employees on restaurant procedures and plating techniques.
- Cleaned tables and chairs to prepare the dining area for next customers.
- Ensured that each guest was served courteously, quickly, and efficiently.

Soccer Coach, Jordan Community, Jordan, MN

April 2022-July 2022

- Trained athletes in proper use of equipment for safety and maximum results.
- Organized and led drills to improve player technique and tactical awareness.

ON-CAMPUS INVOLVEMENT (UNL)

EMERGING LEADERS PROGRAM

FEBRUARY 2024-PRESENT

- GREAT WITH GROUP WORK, COMMUNICATION, AND MEETING NEW PEOPLE

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AUGUST 2023-PRESENT

- HELPS WITH NETWORKING, MEETING IN PEOPLE, AND GETTING INVOLVED IN THE COMMUNITY

COMMUNITY SERVICE/VOLUNTEERING

- Worked with students with special needs
○ Worked in classrooms with helping clean up, school work, and classroom activities

April 2019-Present

- Mentored elementary students
○ Help teachers in the classroom and help with students homework/classwork

January 2022-January 2023

- I volunteered for my church, nursing homes, Feed My Starving Children, and Loaves and Fishes.

September 2018-May 2021

- Helped with many duties within these fields with my church group